

MONITORING REPORT ON PROJECT VISIT

PROJECT ID AND TITLE: Climate Risk Management in Uzbekistan

PROJECT DURATION: March, 2011 – April, 2015

DATE OF THE VISIT: July 2, 2014

LOCATION OF THE VISIT: Project office (Uzhydromet)

SOURCE FUNDING:

PURPOSE OF THE VISIT: Regular monitoring visit

UNDP TEAM: Ms. Rano Baykhanova, Climate Change Specialist

Mr. Darkhon Abutalipov, Programme Associate

OTHER PARTNERS: N/A

BENEFICIARIES MET: Mr. Aleksandr Merkuskin

1. PROJECT MANAGEMENT & ADMINISTRATIVE ISSUES

	YES	NO	N/A	FINDINGS & RECOMMENDATIONS
1. GENERAL				
• Project office environment & working conditions are adequate	X			
2. ATLAS UPDATES				
<i>Before visiting the project, the programme focal point has to visit the Executive Snapshot/ATLAS Project Management Module</i>				
<ul style="list-style-type: none"> • Progress report is updated in ATLAS • Risk logs is updated in ATLAS by PM and management response by Programme Officer / programme focal point • Lessons learned are reflected appropriately (offline in the programme files) <p>If ATLAS updates are not available, the project visit will help to identify why the updates are not made in timely manner by the Project manager and team</p>	X X		X	
3. FINANCIAL AND ADMINISTRATIVE MANAGEMENT <i>[to be completed at least once a year per project, these issues are monitored to ensure that minimum project requirements are met]</i>				
E-filing System is established and maintained in compliance with UNDP procedures				
<ul style="list-style-type: none"> • MINIMUM DOCUMENTS must be available electronically: <ul style="list-style-type: none"> ○ Copy of the signed Prodoc with TORs for all project staff ○ AWP, copies of signed CDRs for each year and other financial documents (if donor cost-shared) 	X X			

<ul style="list-style-type: none"> ○ Copies of Annual Project Reviews, Minutes of the Project Board meetings and other relevant meetings ○ Donors reports, Technical Reports (depending on the donor requirements, e.g. GEF, TTF, EC, bilateral, etc.) or specific type of the reports, like Feasibility Study or Policy Analysis, etc.) ○ Copies of project staff attendance and leave monitoring records (properly completed and signed). Monthly attendance reports of each project staff member have to be cleared by direct supervisor and submitted to the UNDP HR Unit at the beginning of each month. ○ Copies of transfer documents (if applicable) 	X			
<ul style="list-style-type: none"> ● Project shadow budget is kept up-to-date ensuring that expenditures are reconciled/updated after the actual payments are made. 	X	X		Detailed expenditure report and PBB are being used for reconciliation of expenses
<ul style="list-style-type: none"> ● Private telephone/international calls are duly registered and recovered by relevant project staff; 	X			No personal calls
<ul style="list-style-type: none"> ● Cost-recovery monitoring system is in place (ISS). ● Supporting docs on travel matters and back to office reports ● COMIS Asset Management page and NEPL are maintained up-to-date 	X			Random check of assets was conducted. Selected items were in place and properly labeled
4. LEARNING AND TRAINING				
<ul style="list-style-type: none"> ● All project staff have passed the Basic security and Advanced security in the field training courses 		Yes		
<ul style="list-style-type: none"> ● Any capacity development activities envisaged (SEF should indicate clear learning plan) for each project staff 		Yes		
<ul style="list-style-type: none"> ● If there is a need for additional training and which area? 		N/A		

2. PROGRESS TOWARDS RESULTS & PROJECT ACTIVITIES

[Specify and describe your findings under the following areas, or mark as N/A if not relevant]

Contribution made towards the strategic goals set out at the outcome level?
Progress made towards the project output(s)?
<i>[Strategic considerations, checking the Theory of Change]</i>
Yes, in accordance with APA approved
Progress made towards the annual targets? Any deviation from the AWP or annual targets set?
Yes. Members of Inter-Agency Working Group (IAWG) included representatives of from the Ministry of Finance, Ministry of Economy, Ministry of Agriculture and Water Resources, Uzhydromet, State Committee for Nature Protection coordinated CRM activities in pilot Kashkadarya region through: <ul style="list-style-type: none"> ● Coordination of construction process of 1 greenhouse with drip irrigation system at Karshi Engineering and Economy Institute of Kashkadarya region which will serve as demonstration site for piloting drought management tools and water saving technologies in Kashkadarya region; ● Coordination of events in Kashkadarya region dedicated to World Environment Day covered: school #102 of Shakhrisabz district, Surkhan agricultural college in Koson and Karshi Engineering and Economy Institute. Drought Monitoring Center has an action plan on the first half of 2014 to be implemented at local and national

levels that enables inter-agency cooperation and coordination and support activities on Drought Early Warning System implementation. Based on the Action Plan, Drought Monitoring Center has coordinated conducting two training seminars that were attended by 20 young hydrometeorological specialists (80% female) and 20 young academic teachers (30% female). Both events were conducted in Drought Monitoring Center of Uzhydromet and fully supported by the Inter-Agency working group and national partners.

Kashkadarya regional branch of the Ministry of Water Resources and Agriculture and its local organizations provided with updated runoff forecast for the period (July-September) in 2014 in Kashkadarya river basin developed within Drought Early Warning System (DEWS) that increase their preparedness to water resources deficiency and to correct current water distribution plan.

Recommendations for water deficiency mitigation and minimizing climate related risks of natural disasters (e.g. droughts through use of greenhouses equipped with drip irrigation systems in Eco park in Karshi Engineering and Economy Institute) were presented to 70 specialist, magister and bachelor students (50% female).

Quarterly bulletin «Climate Risk Management in Kashkadarya province» #2 (10) targeted at relevant local level audiences and groups prepared by the drought Monitoring Center (DMC) and disseminated in Kashkadarya region.

About 100 scientists, specialists and representatives of water management and Hydrometeorological organizations and universities from Kirgizstan, Uzbekistan and Turkmenistan (% of women) are aware about CRM approaches through participation in the International Conference “Water resources and world ecosystems’ arid zones in climate change” conducted in cooperation with Karshi Engineering and Economy Institute on 4-5 June, 2014.

Practical manual tailored for farmers “Seven steps to make independent use of laser equipment for leveling of irrigated land” edited and published on Russian and Uzbek in collaboration with the GEF SGP.

44 participants of the seminar-trainings (50% female), 100 participants of opening ceremony of Ecopark of Karshi Engineering Economics Institute on June 04, 2014, 80 participants of the International Conference on WATER RESOURCES AND ARID ZONES ECOSYSTEMS OF THE WORLD UNDER CLIMATE CHANGE held in Karshi, Kashkadarya region on June 04, 2014 (30% female), 120 participants of the Youth Contest targeted at Shakhrisabz school children of school#102 conducted on June 05, 2014 (60% female), 130 participants of the Summer Camp “Lochin” of Shakhrisabz district met on June 05, 2014 (50% female), and 94 participants of the Youth Contest conducted among the students of Surkhan Agricultural College located in Koson district (60% female) on June 06, 2014 covered by several awareness raising campaigns conducted at local and national levels, well-informed and prepared for undertaking actions to mitigate drought impacts.

Any outstanding issues / challenges faced by the project that need attention and follow-up from the CO (project staff concerns)?

No

Beneficiaries met (2-3) to assess the work of the project?

Yes, member of the Inter-Agency Working Group, Mr. Aleksandr Merkuskin met

Synergies with other projects/programmes?

Yes, with EEPB, LED and SGP GEF

Partnership arrangements with national and international agencies?

In place, through the Inter-Agency Working group; and CAWA and GFZ (Germany); and USAID

Follow-up on mid-term review/evaluation findings (if any)?

Yes, follow-up of MTE conducted in 2013, and management response is developed and regularly updated

Gender mainstreaming - all data collected during project is disaggregated by gender (list of participations, research baselines, etc.)?

Yes, and reported accordingly in QPRs

Verification of the reported results (annual or quarterly reports)? Data collection methods assured?

Yes, based on QPRs in ATLAS. Yes, targeted and specific methodologies applied

3. PROJECT PERFORMANCE (IMPLEMENTATION ISSUES)

List the main implementation challenges and propose a way forward (concerning general issues that are not related to specific outputs).

No

4. LESSONS LEARNED

Describe briefly key lessons learned observed during the project implementation / monitoring visit (successes, shortcomings and recommended solutions).

None for the moment of monitoring visit, but will be documented, if any, in APR

5. FOLLOW-UP ACTIONS

Follow-up actions <i>[concludes and summarizes the above sections into actions points]</i>	Responsible person and date of completion
Regular quarterly update of Issue Log, and documentation of lessons learned to be indicated in APR (if any)	PM and AFA
Present gender dis-aggregated data while reporting in the Atlas on activities' progress	PM and AFA
Improve formulation of the results achieved presented in Atlas. They shall be articulated shorter, more precise and clear way and also shall be accompanied with quantitative and qualitative indicators and evidences	PM and AFA

Prepared by: Ms. Rano Baykhanova, Climate Change Specialist, EEU
Mr. Darkhon Abutalipov, Programme Associate, EEU _____

[name, title, organization]

Seen by: Ms. Natalya Agaltseva, Project Manager _____ *[name, title, organization]*

Seen by: Mr. Abduvakkos Abdurahmanov, Head of EEU _____ *[name, title, organization]*